

**Psychology Forward
Joseph Graybill, Ph.D.
Psychologyforward.com
Cancellation Policy**

Once a psychological counseling session is scheduled, you will be expected to pay for it unless you provide 48-hours advanced notice of cancellation (week-ends do not apply). This policy is representative within the professional psychology industry. Research indicates that regular and consistent sessions foster optimal treatment progress.

For psycho-educational assessments, two weeks of notice is required to cancel a testing session or the entire assessment process. Your initial deposit will not be refunded if you do not provide at least two weeks of notice for cancellation of an assessment.

I, the Undersigned agrees and authorizes to charge my credit card account for any and all unpaid balances remaining outstanding, as well as for any scheduled appointments that have been cancelled, broken, "no-showed" without the 48-hours (week-ends do not apply) prior advanced notice. For a psycho-educational assessment, I understand that my initial deposit of \$500 will not be refunded unless I provide 2 weeks of notice for the cancellation.

I have read, understand, and agree with the Cancellation Policy.

Print Name: _____

Signature: _____

Date: _____